



STEP AHEAD ACADEMY
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PSETA Accreditation Number: P21/1014/GP543

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BASIC ACCOUNTING PRINCIPLES

Apply knowledge of basic accounting principles to financial services

DETAILS

This is a PSETA accredited short course aligned to the Unit Standard **117111**, NQF Level **3**, credits **4**.

OBJECTIVES

This unit standard is an introduction to the basic accounting function in the financial services sector. It is intended for learners who work in business units that deal with financial matters (including bookkeepers, debtors' clerks, creditor clerks and reconciliation clerks) and need to know where their work fits into the big picture of the sector. It is useful as an introduction to the basic accounting function in a financial services organisation.



OUTCOMES

- Explain the role of accounting in a financial services organisation.
- Apply knowledge of basic terminology to the accounting function.
- Collate appropriate source documents for a specific financial function.
- Explain the double entry system.
- Reconcile an account.

CONTACT US

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