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PSETA Accreditation Number: P21/1014/GP543

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# BUDGET PREPARATIONS I

## Manage Expenditure against a budget.

### DETAILS

This is a PSETA accredited short course aligned to the Unit Standard **242810**, NQF Level **4**, Credits **6**.

### OBJECTIVES

This Unit Standard specifies the knowledge and skills required to manage a budget within the organisation. This Unit Standard is intended for junior managers of organisations.



### LEARNING OUTCOMES

- Explain the concept of budgeting pertinent to an area of responsibility.
- Determine the elements of a budget in an area of responsibility.
- Monitor and control actual expenses against budget.

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